

## **MINUTES for 06/05/17**

### **CIVILIAN REVIEW BOARD MEETING AGENDA 6/5/17**

Notice is hereby given that the **Civilian Review Board** will hold an **Open Meeting on June 5, 2017 at 6:30 p.m.** at Ferguson City Hall located at 110 Church St, Ferguson, MO 63135.

#### **1. CALL TO ORDER**

- a. Welcome – Ms. Young called the meeting to order at 6:35pm
- b. Roll Call
  - Thomas Lawson-present
  - Melanie Powell-Robinson-present
  - Kingston Arthur- arrived 6:48 Brenda Young-present
  - Eugene Franks-present Tiffany Bush-absent (excused)
  - Terry Burton-present William Bryant-present
  - Mary Ellen Moylan-present

Also in attendance were Commander Frank McCall, Jr., City Attorney Apollo Carey, and Mr. Jeff Ahrens.

Commander McCall acted as meeting minutes' scribe along with Secretary Mary Ellen Moylan.

#### **2. APPROVAL OF MINUTES**

- a. May 22, 2017 motion to approve — Mr. Lawson  
Seconded – Mr. Bryant  
Vote – unanimous  
Minutes approved as amended

#### **3. UNFINISHED BUSINESS**

- a. Review and discussion of FCRB By Laws draft

Mr. Ahrens guided the Board through his process in compiling the changes made to the By Laws into a final draft.

Adoption of By Laws – it was discussed and accepted by the Board that this DRAFT will serve as our operational By Laws until the final draft is approved and reviewed by the DOJ monitor and Jude Volk of the DOJ.

Mr. Ahrens will adjust page breaks so each article will start on a clean page. Adjustments will also be made to ensure consistency of document format, type font, and tense.

Article I – Name of organization – strike “hereinafter”

Article II Purpose – strike out “hereinafter referred to as the FCRB”

Add Federal case #4:16-cv-000180-CDP

Article III Section I Membership – will be further addressed by subcommittee

Section II Resignation, Unexpected Vacancies, or Removal of FCRB Member – Mr. Carey offered opinion regarding ordinances that deal with standard board membership/removal – he will gather further information and bring back to the Board.

Article VI, Section 5 – Promote Public Awareness of Complaint Process – point C – will be removed from By Laws, but will remain part of our process in promotion of public awareness.

Section 7 – Serve on Hiring and Promotion Panels – Mr. Carey spoke with DOJ – their perspective is that if you serve on hiring/promotion panel for a specific officer, you shall not participate in the hearing process regarding a complaint against that officer. The Board member is

automatically recused. Recommendation was made that one or two people rotate on the hiring panels in accordance with their length of term.

The Board will take this up in its development of procedures. We will have a rotation list for serving on hiring/promotion panels beginning with the At Large members of the FCRB.

b. Information from subcommittees

Ms. Young, Mr. Lawson, Ms. Moylan, Mr. Franks – committee to review full draft for proofreading.

Ms. Powell-Robinson, Mr. Arthur, Ms. Bush – committee regarding Community Outreach

Mr. Carey will provide Ms. Powell-Robinson with copy of current Complaint Form as approved by DOJ.

There was discussion regarding obtaining copy of DOJ approved complaint form, possible media blitz campaign, possible FCRB member bios to be published on city website.

c. Ms. Young shared info from the City's Town Hall meeting with the DOJ monitor:

#### **4. NEW BUSINESS**

a. **Operating Procedures – what should be included/how should it be written based on the By Laws – who will serve on this subcommittee? To begin working after the Final Draft of By Laws is approved. Mr. Lawson, Mr. Burton, Mr. Franks**

b. TRAINING – Mr. Carey – most material has been reviewed and returned by the DOJ. Ms. Norwood still needs to

provide schedule as to when she available to cover  
“Implicit Bias”.

- c. Determine future meeting dates –  
June 19, 26 (training), July 10 (regular monthly meeting  
– Ms. Powell-Robinson excused absence – committee  
presentation), July 15, 29 (training),

## **5. PUBLIC COMMENT**

**Cassandra Butler encouraged us to not merely follow other ordinances for dismissal of committee member since we do have an oversight function.**

## **6. MISCELLANEOUS (Board Member Comments)**

**Ms. Young expressed gratitude on behalf of the Board to Mr. Ahrens, Mr. Lawson, Mr. Carey, and Commander McCall for their assistance and extra time in providing the revisions for the By Laws draft.**

## **7. ADJOURNMENT Motion – Mr. Bryant, Mr. Lawson second Meeting adjourned 8:23pm**

Next Meeting: 6/19/17

**THE CITY OF FERGUSON WILL PROVIDE REASONABLE ACCOMMODATIONS FOR PEOPLE WITH DISABILITIES TO ENABLE THEIR ATTENDANCE AT CITY MEETINGS. PLEASE CONTACT THE CITY MANAGER’S OFFICE AT 314-521-7721 OR CONTACT US BY EMAIL AT [OPITTMAN@FERGUSONCITY.COM](mailto:OPITTMAN@FERGUSONCITY.COM) AT LEAST 72 HOURS PRIOR TO THE MEETING YOU WISH TO ATTEND TO MAKE YOUR ACCOMMODATION REQUEST.**

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Octavia Pittman, City Clerk  
City of Ferguson  
110 Church Street  
Ferguson, MO 63135  
(314) 521 - 7721 x 2152

Posted this \_\_\_\_\_ day of June, 2017 at 5:00 PM

Octavia Pittman

By: Octavia Pittman, City Clerk