

August 22, 2011

**CITY OF FERGUSON  
OFFICE OF THE CHIEF OF POLICE**

**Index as:**

Crime Analysis Function

Regular and Special Briefings

---

**CRIME ANALYSIS**

**122.00 PURPOSE**

- A. The purpose of this General Order is to establish a crime analysis function and provide the ways and means of collecting, analyzing and disseminating information regarding criminal activity and calls for service, allowing for directed response to crime.
- B. Crime analysis is used to provide currently useful information to aid the operational personnel in meeting the tactical crime control and prevention objectives (strategies) by identifying and analyzing methods of operation of individual criminals, providing crime pattern recognition, and providing analysis of data from field operations and arrests. Crime analysis may also be useful for the development in long term planning for the department.

**122.01 CRIME ANALYSIS RESPONSIBILITY**

- A. The Crime Analysis function is the responsibility of the Community Relations Officer (Crime Prevention Officer) in conjunction with the Bureau of Criminal Investigation.
- B. Data to be analyzed may include but is not limited to:
  - 1. I.T.I. Crime Records Management;
  - 2. C.A.D. dispatching data;
  - 3. Uniform Crime Reports, and
  - 4. Daily notable activity reports from the Division of Field Operations.
- C. Analysis of crime will include documentation, analysis, and reporting of the following factors:
  - 1. Type – by UCR classification of crime or activity.
  - 2. Frequency – by number of crimes and comparisons to like periods.

3. Temporal – day, date and time of offenses as determined from all available sources.
4. Geographic – by address, sector, and COGIS area.
5. Victim or Target description – by likeness or similarity.
6. Known suspect or suspect vehicle information – based on victim or witness description.
7. Modus Operandi – by method or signature characteristics of the suspect.
8. Physical Evidence – including lab or latent print analysis reports.


#### 122.02 FREQUENCY OF CRIME ANALYSIS

At a minimum, analysis will be ongoing and will be reported to the Chief of Police and Commanders monthly. Developing patterns or problem areas should be reported immediately to the Chief of Police and Commanders. The Crime Analysis Function provides the development of agency tactics, strategies and long range plans to assist in the solving of crime and prevent its reoccurrence.

#### 122.03 DISTRIBUTION OF CRIME ANALYSIS REPORTS

- A. Crime Analysis Reports will be given to the Chief of Police and the Commanders of each division. The crime analysis updates may be given at the Command Staff meetings. Additionally, the information may be distributed to outside law enforcement agencies and Neighborhood Watch groups. Sensitive information in analysis reports should remain confidential so as not to impede investigations or prosecutions.
- B. Feedback and Evaluation of the analysis reports is important in keeping the data accurate and useful. Requests for additional information, reporting errors in analysis reports, or other comments and suggestions, should be reported to the *Commander of the Division of Operational Support in memorandum form.*

By order of:

A handwritten signature in cursive script that reads "Colonel Thomas Jackson". The signature is written in dark ink and is positioned below the text "By order of:".

Distribution  
All Department Personnel

COLONEL THOMAS JACKSON  
Chief of Police

MPCCF Reference 28.1, 28.2