

April 16, 2011

**CITY OF FERGUSON
OFFICE OF THE CHIEF OF POLICE**

Index as:

Monitoring Cameras

Monitoring Prisoners

MONITORING CAMERAS AND RECORDING ARREST

607.00 PURPOSE

The purpose of this General Order is to establish set guidelines to be used by personnel assigned to the Communications Center of the City of Ferguson Police Department. The purpose of this policy is to ensure the proper monitoring of video equipment and monitoring of all department cameras.

607.01 POLICY

Dispatchers are responsible for the monitoring and recording of all arrested subjects upon their arrival at the station.

607.01 PROCEDURE

- A. There are 26 cameras located in the Police Department. Dispatchers are responsible for the monitoring of these cameras. Activity on all of these cameras is recorded continuously.
- B. The dispatchers are responsible for monitoring prisoners at all times when they are on camera. If during incarceration a prisoner begins to attempt to cause damage to a cell or injury to himself, the dispatcher will notify the corrections officer and supervisor immediately.
- C. If the camera in an occupied cell stops working, the dispatcher will notify the corrections officer and supervisor immediately so that prisoner can be moved to a cell that has a working camera.
- D. Dispatchers are not responsible for monitoring prisoners that have been moved to the detective bureau or an area of the station that has no cameras
- E. Recorded images are held for 90 days.

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- F. No one has the authority to release for review, nor seize any arrest tape without the authorization of the Chief of Police. The Commander of Operational Support or the Communications Supervisor may authorize the review of recorded activities for authorized investigations.

By order of:

A handwritten signature in cursive script that reads "Colonel Thomas Jackson". The signature is written in dark ink and is positioned below the text "By order of:".

Distribution

All Department Personnel

COLONEL THOMAS JACKSON
Chief of Police