

**Liquor License Application Checklist**

\_\_\_\_\_  
**Name of Business** \_\_\_\_\_  
**Managing Officer**

\_\_\_\_\_  
**Type of License(s)** \_\_\_\_\_  
**License Fee**

- \_\_\_\_\_ **Missouri License/Application**
- \_\_\_\_\_ **County License/Application**
- \_\_\_\_\_ **Renewal Application (Completed and Notarized)**
- \_\_\_\_\_ **Proof of Voter Registration (New applicants only)**
- \_\_\_\_\_ **Background Check Performed by Missouri State Highway Patrol**
- \_\_\_\_\_ **No Tax Due Verification**
- \_\_\_\_\_ **Paid Personal Property Tax Verification**
- \_\_\_\_\_ **Inventory List**
- \_\_\_\_\_ **Exterior Inspection**

**Change in Managing Officer?    YES    NO**

\_\_\_\_\_ **Copy of Managing Officer Appointment Form (State of Missouri)**

**Change in Ownership?            YES    NO**

\_\_\_\_\_ **Copy of Ownership Documents**

**Change in Mailing Address    YES    NO**

**Property Owner/Landlord Approval?    YES    NO**

\_\_\_\_\_ **Copy of Lease and/or Approval Documents**