



Ferguson 4th of July Celebration

Parade Guidelines, Application, & Waiver

Ferguson Parks & Recreation | 1050 Smith Ave. Ferguson, MO
(314) 521-4661 | www.ferguson4th.com



GENERAL GUIDELINES

1. Once your application is received, you will receive an email confirmation from the Ferguson Parks and Recreation Department. If you have not received your confirmation within 7 business days, feel free to check with Katelyn Haniford, Recreation Manager at khaniford@fergusoncity.com to make sure it was received by our office.
2. All units must be represented by at least one person at one of the MANDATORY safety meetings. Meetings are scheduled for **Thurs., June 30, 7 p.m (Virtual) OR Sat., June July 2nd, 10 a.m. at Ferguson Community Center (1050 Smith Ave.)** Units who have not attended one of the meetings will not be allowed to participate in the parade. **NO EXCEPTIONS!** If you are excessively late to a meeting, your attendance will not count. If you cannot attend either meeting, you MUST reach out to Recreation Manager, Katelyn Haniford.
3. For safety reasons, if your parade entry consists of a vehicle with 2 axles & you will be distributing candy, units **MUST** have 1 wheel walkers on each side of the vehicle. If your parade entry consists of a vehicle with more than 2 axles & you will be distributing candy, you **MUST** have a wheel walker on EACH wheel. Units will be given wrist bands that wheel walkers must be wearing while on wheel walking duty. If your wheel walkers switch during the parade, they also must switch wrist bands.
4. Units need to be assembling at the Parade Staging Area at least one (1) hour prior to the parade start time of 10 a.m. Any large vehicles or floats MUST line up by 9:00 a.m. Individual marchers may arrive ½ hour prior to the parade start.
5. Only those vehicles participating in the Parade will be allowed in the Staging Area. **NO unauthorized vehicles will be allowed.** Those who are concerned about the welfare of their children, etc., are expected to park their car and walk their child to the starting point of their individual unit.
6. Please be considerate of the homes and businesses that line the Staging Area. Remember to remove any trash your unit creates and refrain from trampling flowerbeds, blocking driveways, etc.
7. Please have respect and patience with the volunteers, staff, and the Police Officers who are working to get everyone in line and ensure your safety. **Parade safety rules must be followed or units will be denied access by staff or police.**
8. All activities shall be in compliance with ordinances of the City of Ferguson and other relevant County and/or State laws.
9. Other specific rules, regulations and procedures will be discussed at the safety meetings. You will also have an opportunity to ask questions.
10. All parade entries will be required to have at least 2 signs representing what organization or business they are with. Entries will also be required to decorate or dress in the 4th of July theme.
11. It is recommended that all trailers and flatbed trucks (excluding military vehicles) be skirted.
12. Dance/performance groups will be limited to 1 performance between the Fire and Police Station and 1 performance in front of the judges at January-Wabash Park. All other dances/performances must move with the flow of the parade.
13. All music, performances, decoration, and dress must refrain from any and all explicit content. All participants, music, decoration, and floats must maintain family friendly language and appearance.
14. Ferguson Parks and Recreation reserves the right to review then accept or refuse applications.
15. For a list of judging categories visit www.ferguson4th.com.

COVID GUIDELINES

All COVID policies and procedures will be announced on June 4, 2022. If changes are made after June 4, 2022, the contact person listed on the application will be notified via email.



Ferguson 4th of July Celebration Parade Application

Questions can be directed to Recreation Manager, Katelyn Haniford.
(314) 521-4661 | khaniford@fergusoncity.com.

Theme: Traveling America

Applications **MUST** be completed and received by mail, email, or in person by
Monday, June 27, 2022 at 5:00pm to:

4th of July Parade Entry
1050 Smith Ave
Ferguson, MO 63135

You can also email applications to khaniford@fergusoncity.com.

Note: Applications received after the deadline may or may not be allowed to participate in the parade depending on availability. Entries received after the deadline will be placed at the end of the parade.

Once you have submitted the application you will be sent a confirmation email within 7 days. If you do **NOT** receive a confirmation email within 7 days, please contact Recreation Manager, Katelyn Haniford.

I. GENERAL INFORMATION

NAME OF CONTACT PERSON:	
ORGANIZATION NAME:	
POLITICIAN ENTRY?	<input type="checkbox"/> Yes <input type="checkbox"/> No
STREET ADDRESS:	
CITY, STATE, & ZIP CODE	
PHONE #:	
ALT PHONE #:	
E-MAIL:	

II. PARADE ENTRY INFORMATION

DESCRIPTION OF PARADE UNIT *Must be Specific* <i>(i.e. # & type of vehicles, fire engine, military vehicles, animals, horses, ect.)</i>	
SIZE OF UNIT (Approx. dimensions)	
# OF PARTICIPATING VEHICLES	
WILL YOU HAVE MUSIC?	<input type="checkbox"/> Yes <input type="checkbox"/> No
WILL YOU BE HANDING OUT CANDY?	<input type="checkbox"/> Yes <input type="checkbox"/> No
NUMBER OF PEOPLE INVOLVED IN UNIT	
SPECIAL PLACEMENT REQUEST & REASON *Note: This does NOT guarantee you will receive this placement.	



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TERMS AND HOLD HARMLESS AGREEMENT (2022)

I understand:

- ___ As the organizer, I am responsible to attend one of the Parade Safety Meetings.
- ___ As the organizer, I am responsible for all participants in my parade entry to follow the COVID-19 Guidelines.
- ___ As the organizer, I understand that candy **MUST** be tossed under handed to spectators.
- ___ As the organizer, I understand I **MUST** have Wheel Walkers the **ENTIRE** length of the parade.
- ___ As the organizer, I understand that if my unit does not follow the COVID-19 Guidelines and Parade Policies, my entry can be pulled from the parade route at any time during the parade.

Applicant agrees to hold the City of Ferguson, its agents and employees harmless from any and all liability, actions, causes of actions, claims, demands for suits whatsoever resulting from or arising out of personal injuries, loss of, or damage to property or involving impairment of, or damage to any right because or in any way related to participation in the 4th of July Parade in Ferguson, Missouri.

I, the undersigned, certify that I have read and understand all of the above:

Print Name: _____

Signature: _____ **Date:** _____

Representing: _____