



Vacant Building Registry Waiver Application

Complete and Return Immediately
Waiver effective 6 months from the date of approval

Returned form and fee must be submitted to:
Ferguson City Code Enforcement
110 Church Street
Ferguson, MO 63135

Building Address _____

Owner's Address _____ City/State/Zip Code _____

Phone Number _____ Email Address _____

Property Manager's Name _____ City/State/Zip Code _____

Phone Number _____ Email Address _____

To qualify for the \$200 registration fee waiver you must meet at least one the following requirements. Please check the fee waiver that you would like to apply for and attach any pertinent documentation to this registration form as evidence for the waiver.

- You have obtained a building permit and are progressing in an expedient manner to prepare the premises for occupancy.
- You have maintained your property to the minimum standard of care (per checklist below).

Please provide an explanation of why & how long the property will be vacant. _____

What is the plan for maintaining the vacant property? _____

Owner's Signature _____ Date _____

I, the above signed, understand and agree to comply with the requirements of City Code Section Article VII Division 4 and I understand that failure to comply will result in revocation of the waiver and full assessment of all heretofore unpaid vacant building registration fees.

I, the above signed, give The City of Ferguson's Code Enforcement Officer permission to conduct an inspection of my property. The \$25.00 inspection fee includes the initial inspection and a second inspection six months later (both inspections are valid for six months).

OFFICE USE ONLY

CHECKLIST

- Vacant Building is secured
- Abatement/rodent control in place
- No exterior violations
- Maintain vegetation on the property
- Building has been winterized

INSPECTED BY _____ DATE _____

APPROVED

DENIED