



# Field Rental Reservation Form Information

## Practice Permits 2025

Ferguson Parks & Recreation | 1050 Smith Ave. Ferguson, MO  
(314) 521-5661 | [www.fergusoncity.com](http://www.fergusoncity.com)

### I. GENERAL INFORMATION

NAME OF PERSON RESPONSIBLE:	
ORGANIZATION NAME:	
If organization, how many teams?	
STREET ADDRESS:	
CITY, STATE, & ZIP CODE	
PHONE #:	
E-MAIL:	

### II. RESERVATION INFORMATION

FIELD/COURTS REQUESTED	<input type="checkbox"/> Multipurpose Field #1 <input type="checkbox"/> Multipurpose Field #2 <input type="checkbox"/> Multipurpose Field #3 <input type="checkbox"/> Multipurpose Field #4 <input type="checkbox"/> Tennis Court(s)
What activity is this permit being used for?	
Day(s)	
Date(s) <i>(If weekly, put the months requested)</i>	
Time(s)	_____ to _____

#### I understand:

\_\_\_\_ As the organizer and permit holder, I am responsible for being present for the entire duration of facility use and failure to be present will void permit.

\_\_\_\_ As the organizer and permit holder, I am responsible for all policies state on the Field Rental Reservation Policy and Information Form.

\_\_\_\_ Applicant is responsible for picking up all trash and returning field, parking lot, and any used areas to their original condition.

*Applicant is responsible for adherence to all regulations governing the use of the Park facilities. No liability either express or implied, will be incurred by City of Ferguson, its agents, servants, and employees, arising out of the use of the premises by the person in charge (listed above), its agents, servants, employees, successors, invitees and licensees, during the date and time specified above. Person in charge agrees to indemnify and hold harmless the City, its agents, servants, employees, from and against any and all liability for damages arising from injuries to persons or damage to property occasioned by any acts or omissions of (other party) its agents, servants or employees, including any and all expense, legal or otherwise, which may be incurred by City or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City or its agents, servants or employees contributed to such injury or damage. The applicant agrees to furnish such liability or other insurance for the protection of the public and the City as the City may require. The applicant agrees to reimburse the City of Ferguson for any damage to park property occasioned by, or growing out of the use herein requested. The reservation as detailed above is considered in force upon receipt of the applicable processing fee along with issuance and validation of permit.*

I, the undersigned, certify that I have read and understand all of the above:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Field Rental Reservation Policies

## Practice Permit

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### POLICIES

Reservation Requests must be made 2 weeks in advance. Permits will not be issued if requested less than 2 weeks in advance.

Payment is due 2 weeks prior to your reserved rental date. We accept cash, card, or check. If payment is not made 2 weeks prior to your rental date, your practice permit will be revoked. You can now pay online! Visit [register.fergrec.com](http://register.fergrec.com) to access your account and make payments.

**Prices listed are for Practice Permits Only.** Practice Permits are issued only to teams that wish to facilitate team practices. There is a separate permit if you are running official games. If you want to run a tournament, you must fill out a special use permit.

All trash must be placed in trash cans. All park rules and city ordinances must be followed or permits may be revoked.

Permit holders are responsible for the behavior of all players and spectators or permits may be revoked.

**NO** vehicle parking on grass or anywhere besides the designated parking lot for **ALL** spectators and guests.

Ferguson Parks & Recreation reserves the right to cancel scheduled practices due to weather, field conditions or an emergency that would deem the facility unsafe/unplayable.

If a rental decides to cancel due to inclement weather, the renter has 48 hours to contact the Recreation Manager via phone or email (listed on next page) to notify them that your team was not able to practice. **If a rental does not notify the Recreation Manager within 48 hours of the canceled practice, NO refunds will be given.**

Ferguson Parks and Recreation will **NOT** approve field rental requests for individuals, teams, or organizations with unpaid balances. All outstanding balances must be paid in full before new rental requests are considered.

*By signing below, you acknowledge, understand, and agree to abide by all field rental policies set forth by Ferguson Parks and Recreation. Failure to comply with these stated policies may result in loss of field rental permit without refund and future renting privileges.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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### INFORMATION

All changes and payments must go through the Recreation Manager. Any changes or payments to your reservations can be made in person or by phone after the initial reservation.

The restrooms located at the back of the park will be closed indefinitely.

Restrooms at the front of the park have the possibility of closing intermittently due to various circumstance such as plumbing issues, vandalism, or safety risks.

**Night of Reservation:** If you have any issues with your reservation during your scheduled rental. Please contact the **Ferguson Community Center (314) 521-4661**. They will get in contact with a supervisor to assist with the situation. If it is an emergency, please dial 911 and the operator will be able to assist you.

**Trenton Roebke**  
**Recreation Manager**  
(314) 524 – 5070  
[troebke@fergusoncity.com](mailto:troebke@fergusoncity.com)